



---

## REPORT TO THE NORTH WALES ECONOMIC AMBITION BOARD

12 June, 2020

---

**TITLE:** *Programme Governance*

**AUTHOR:** *Hedd Vaughan-Evans, Operations Manager*

---

### 1. PURPOSE OF THE REPORT

- 1.1. The purpose of the report is to present the proposed programme governance arrangements for the delivery of the North Wales Growth Deal.

### 2. DECISION SOUGHT

- 2.1. Endorse the principle of adopting a programme and project management approach to the delivery of the North Wales Growth Deal, including the establishment of Programme Boards to oversee operational delivery.
- 2.2. Approve the proposed delivery structure as set out in **Appendix 1** and the proposed Programme Board Terms of Reference as set out in **Appendix 2**.
- 2.3. Approve the appointment of Programme SROs and Deputy SROs as set out in **Appendix 3** and appoint a Lead Member from the North Wales Economic Ambition Board to sit on each Programme Board.
- 2.4. Note that the existing sub-groups for Energy and Digital, will be replaced by the Programme Boards once established.
- 2.5. Delegate authority to the Programme Director in consultation with the Monitoring Officer and the Executive Support Group to implement the programme governance arrangements and make all other appointments to the Programme Boards.

### 3. REASONS FOR THE DECISION

- 3.1. The Programme Office needs to adopt a programme governance model to ensure the successful delivery of the North Wales Growth Deal.

### 4. BACKGROUND AND RELEVANT CONSIDERATIONS

- 4.1. The North Wales Growth Deal is a complex portfolio consisting currently of 14 projects across six programmes of work, with a total value of approx. £1billion to be delivered over the next 15 years. An additional Skills Programme sits outside the terms of the Growth Deal but is a crucial component of delivering the vision for North Wales. It is to be delivered by the Programme Office, on behalf of the North Wales Economic Ambition Board, a partnership of six local authorities, two universities, two further education establishments and a business council. Given the scale and complexity of the partnership and the portfolio of work to be delivered, there is a need to establish a clear model for portfolio, programme and project governance.

4.2. It is proposed that the North Wales Economic Ambition Board adopt a delivery model based on a best practice approach to portfolio, programme and project management as set out in 'Government Functional Standard GovS 002: Project Delivery'. Portfolio, programme and project management is an integrated way of meeting an organisations ambitions, driving better decisions and increasing the likelihood of successful outcomes.

4.3. **Appendix 1** sets out the proposed governance approach.

4.4. **Appendix 2** sets out the proposed Programme Board Terms of Reference.

4.5. **Appendix 3** sets out the proposed Programme SRO and Deputy SRO appointments.

## 5. FINANCIAL IMPLICATIONS

5.1. None at this stage.

## 6. LEGAL IMPLICATIONS

6.1. The recommendations in the report are based on a best practice model set out in 4.2 above. The North Wales Economic Ambition Board has power within GA1 to establish either statutory sub-committees or other groups to support its functions. In this case formal sub-committees are not proposed.

## 7. STAFFING IMPLICATIONS

7.1. None at this stage.

## 8. IMPACT ON EQUALITIES

8.1. None at this stage.

## 9. CONSULTATIONS UNDERTAKEN

9.1. The contents of this report was discussed by the Executive Support Group on the 6<sup>th</sup> March, 15<sup>th</sup> May and 3<sup>rd</sup> June, 2020.

---

### APPENDICES:

<b>Appendix 1</b>	Developing a Portfolio, Programme and Project Governance model for the delivery of the North Wales Growth Deal
<b>Appendix 2</b>	Draft Terms of Reference for Programme Boards
<b>Appendix 3</b>	Proposed Programme SRO and Deputy SRO appointments

---

### STATUTORY OFFICERS RESPONSE:

i. **Monitoring Officer – Host Authority:**

“I have contributed to the legal section of the report. I have no further observations to add from a propriety perspective.”

**ii. Statutory Finance Officer (the Host Authority's Section 151 Officer):**

"I am generally supportive of the proposed programme governance arrangements. I trust that spending powers will be retained by the Joint Committee (NWEAB) and the Programme Director, as appropriate."